

PACIFIC PITUITARY DISORDERS CENTER

AT PACIFIC NEUROSCIENCE INSTITUTESM

APPOINTMENT INSTRUCTIONS

Thank you for choosing to make an appointment at the Pacific Pituitary Disorders Center at Pacific Neuroscience Institute.

Please be sure to bring the following to your appointment:

- ❑ **Your most recent imaging** (e.g. MRI and/or CT scans) pertaining to your medical condition on CD or on film. **(This is not essential if your radiologic studies were performed at Providence Saint John's Health Center – we will request films for your visit).**
- ❑ **Your most recent blood tests** (and urine tests if performed) pertaining to your medical condition. **(This is not essential if your laboratory studies were performed at Providence Saint John's Health Center or UCLA Medical Center).**
- ❑ **Prior medical records and consultations** from your referring physician, unless you have confirmation that they have already been faxed to 310-582-7495.
- ❑ Identification/driver's license and medical insurance card(s).
- ❑ If you have HMO insurance, **please be sure to bring your "Letter of Authorization" from your HMO.** If you are scheduled to see another doctor along with Dr. Kelly, you will need an authorization for both. If your insurance is not accepted by our medical group, or if we do not have written authorization on file, you will be asked to sign a waiver stating that you will be financially responsible should the insurance company deny our claim.

We are located at 2125 Arizona Ave., Santa Monica, CA 90404.

If you have any scheduling questions, please feel free to contact our office at 310-582-7450.

For any other questions, please visit our website. We look forward to seeing you.

IF POSSIBLE, PLEASE NOTIFY US OF CANCELLATIONS 24 HOURS PRIOR TO YOUR APPOINTMENT.

Thank you.